

SUMMARY OF FACULTY EVALUATION DEADLINES 2026-2027

Fall 2026

Previous to fall semester

- For **tenure/promotion** – prior spring, evaluatee and program director prepare ext. eval. lists with rationales; director meets with dean
- For **tenure/promotion** – all materials for evaluation file and e-copies submitted to the Dean by **Wednesday, July 15**
- For **tenure/promotion** – one class visit should take place previous semester (a second class visit will occur during this fall of evaluation year)
- For **pretenure** and **non-tenure-track CEC evaluations**– all materials to the Dean by **Friday, August 14**
- For **pretenure** and **non-tenure-track CEC evaluations**– two class visits take place previous semester for candidates, due 13th Wed. of spring semester

Early in the fall semester

- By first week of semester, Dean distributes list of faculty scheduled for evaluation and deadlines for submission of written testimonies
- By third week of semester, Dean meets with all DEs, FERC, CEC and Student EPC to review process

On/by this day	Tenure/Promotion Evaluation	Pretenure Evaluation/Non-tenure-track Renewal/Conversion
Third Wednesday September 16		• Letters from community to Dean
Fourth Wednesday September 23		• EPC report due to file (<i>for pretenure only</i>)
Fifth Wednesday September 30		• DEs meet with evaluatee • DEs create draft report for Chair review for 6th Wed. discussion
Sixth Wednesday October 7		• Divisional discussions and votes* • DEs create draft report for Chair review for 7th Wed. discussion
Seventh Wednesday October 14		• Divisional discussions and votes* • DEs create draft report for Chair review for 8th Wed. discussion
Eighth Wednesday October 21		• Divisional discussions and votes*
Ninth Monday October 26	• External evaluators secured	• Revised DE report to divisional chair for final review
Tenth Monday November 2		• Final DE report due to the Dean's Office for distribution
Eleventh Monday November 9		• Evaluatee and chair response due
Thirteenth Wednesday November 25	• EPC report due to file	• FERC and CEC forward cases to President
December 1	• External evaluator reports due	
Fourteenth Wednesday December 2		• Evaluatee and chair respond
Fifteenth Wednesday December 9		• FERC and CEC meet with President
Sixteenth Wednesday December 16	• Written testimony from campus community to Dean	• President makes decision • Evaluatee has 14 days to respond

*starting from receipt of report after divisional discussions and vote, evaluatee and chair have one week to respond.

SUMMARY OF FACULTY EVALUATION DEADLINES 2026-2027

Spring 2027

Early in spring semester	By first week of semester, Dean distributes list of faculty scheduled for evaluation and deadlines for submission of written testimonies	
On/by this day	Tenure/Promotion Evaluation	Non-tenure-track Renewal/Conversion
January 15		All materials from evaluate due by January 15
Second Wednesday February 10	- DEs meet with evaluatee - DEs create draft report for Chair review for 3rd Wed. discussion	
Third Wednesday February 17	- Division discussions and votes* - DEs create draft report for Chair review for 4th Wed. discussion	Written testimony from community due
Fourth Wednesday February 24	- Division discussions and votes* - DEs create draft report for Chair review for 5th Wed. discussion	- DEs meet with evaluatees - DEs create draft report for Chair review for 5th Wed. discussion
Fifth Wednesday March 3	- Divisional discussions and votes* - DEs create draft report for Chair review for 6th Wed. discussion	- Divisional discussions and votes* - DEs create draft report for Chair review for 6th Wed. discussion
Sixth Wednesday March 10	Divisional discussions and votes*	Divisional discussions and votes*
Seventh Monday March 15	Revised DE report to divisional chair for final review	Revised DE report to divisional chair for final review
Eighth Monday March 22	Final DE report due to the Dean's Office for distribution	Final DE report due to the Dean's Office for distribution
Ninth Monday March 29	Evaluatee and chair responses due	Evaluatee and chair responses due
Thirteenth Wednesday April 28	FERC forwards case to President	CEC forwards case to President
Fourteenth Wednesday May 5	Evaluatee, DEs and chair respond	Evaluatee, DEs and chair respond
Sixteenth Wednesday May 19	FERC meets with President	CEC meets with President
June 15-30	- President makes decision - Evaluatee has 14 days to respond	- President makes decision - Evaluatee has 14 days to respond

*starting from receipt of report after divisional discussions and vote, evaluatee and chair have one week to respond.